

# Fast Track

*Speeding up the publication process*

One of the advantages of Web-based publishing for authors and editors is the ability to publish individual articles as soon as they are ready, enabling research to be distributed in the information community before going through the full peer-review process, and reducing the risk of delay that may be caused by the print process. For the publisher, providing pre-print access to articles helps to raise the profile of both their publications and brand as researchers benefit from the very latest research in their field.

Take advantage of Ingenta's Fast Track service and give your readers access to the latest research before print publication. Controlled entirely by you, Fast Track allows you to decide what content you make available, when, and for how long. You can add and delete content at any time. We provide a user-friendly tool and ensure that your articles are made available in a timely and secure environment.

## What are the benefits?

**A user-friendly access-controlled interface** ensuring that your publication data is only available to you.

**Control and management over your content** – decide what content will be available and when.

**Separate tables of content for Fast Track articles** and abstracts, ensuring that your subscribers can readily navigate to, and bookmark, this area, delivering them the latest research when they need it. Fast Track articles will later appear as regular papers.

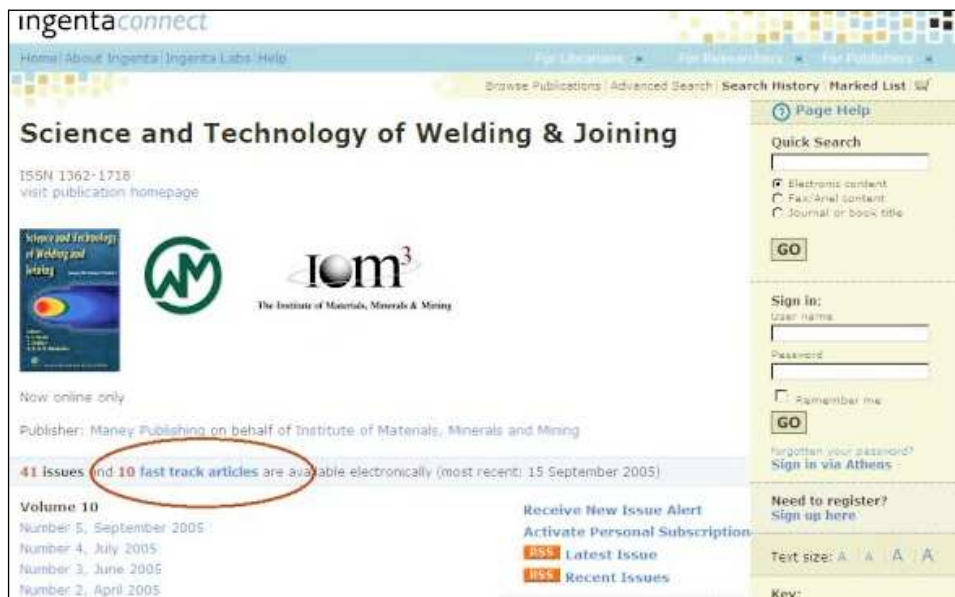
**Enhanced reputation for your publications.** By making the latest research available ahead of normal print time, your titles will be seen as being at the forefront of communication and research.

**Potential new subscribers and authors** attracted by the provision of cutting edge research.

**Opportunity to increase article citation and document delivery.** Early visibility to your content may stimulate demand for the complete document when the article is fully published.

## How does it work?

**Fast track articles are listed at the top of your journal's homepage.**



The screenshot shows the IngentaConnect website for the journal "Science and Technology of Welding & Joining". The page includes the journal title, ISSN 1362-1716, and a list of issues. A red circle highlights the text "41 issues and 10 fast track articles are available electronically (most recent: 15 September 2005)". The page also features a search bar, a sign-in section, and a need to register section.

**The user clicks on the “fast track articles” link.** The link takes the user to the menu of available pre-publication articles. Title, authors, and abstract information are presented in the same way as articles within an issue. Articles are displayed by date order with the most recently-loaded article at the top of the list.

**The user chooses an article to view.** All users can view the summary that you have entered for the article in question. Access to full text is enabled according to your specification, for example, only available to current subscribers.

## How do I load pre-publication articles?

**Browse on IngentaConnect** to the journal for which you have pre-publication articles to upload, and log in with your publisher administrator user name and password. Follow the “Add or edit fast track articles” link.

**Fill in a simple web form.** You need only complete basic details, including your job number, article title, authors and the location of the PDF to be uploaded. You can also enter the year when the article will be published, and an abstract if you choose. When you have entered as much information as you have, simply submit the form and upload the article.



The screenshot shows the 'FastTrack Submission' form on the IngentaConnect website. The form is titled 'FastTrack Submission' and 'Multiple Sclerosis'. It contains several input fields: 'Job Number:', 'DOI:' (with a value of '10.1191/'), 'Publication Year:', 'Title:', 'Abstract:', 'Authors:', and 'PDF to be uploaded:'. There are 'Browse...', 'Submit', and 'Cancel' buttons. Below the form, there is a warning: 'The submission may take a few minutes, please do not click on the the "Submit" button more than once.' and a note: '\* For CrossRef submission only:'. There are also links for 'If you wish to add or delete an existing FastTrack article please click here' and 'If you wish to return to the contents page for this title please click here'. At the bottom, there is a note: 'Please complete all uploading, editing and deleting you intend to do this session, and then click "Upload All" at the end. When you click this button, the new pages will be generated and pushed to several servers, this may take some time.' and an 'Upload All' button.

**Harness the power of the DOI.** If you are a CrossRef publisher, enter a DOI during upload and we will submit the article to CrossRef for you, enabling it to be cited and linked to even before it is published! Plus, entering a DOI will enable our system to remove the Fast Track version of the article when it is later published within an issue.

## How do I get started?

**Ask your client manager** about signing up for the Fast Track service.